

**Borough of Ridley Park
Council Regular Meeting (Agenda)
January 19, 2016**

Welcome

Pledge of Allegiance

Roll Call

Junior Councilor Adam Adelsburg
Councilor Jared Brennan
Councilor Dan Broadhurst
Councilor Michele Endriss-Dalessio
Councilor Mike Gale
Councilor Holly O'Mahoney
Councilor Samantha Snow
Mayor Hank Eberle
Council President Bob Berger

Presentations

Recognition of Ridley Park Athletic Association - 2015 Delco Football – Midget Division
Championship team (County Councilman David White)

Recognition of Ned Donkin on his retirement from Chief of the Ridley Park Fire
Department

Approval of Previous Minutes

- Motion: to approve the minutes for the Community Development Block Grant Hearing held December 15, 2015.
- Motion: to approve the minutes for the Council Regular Meeting held December 15, 2015.
- Motion: to approve the minutes for the Council Special Meeting – 2016 Budget Approval held December 29, 2015.

Mayor's Report (Honorable Hank Eberle)

- State of the Borough

Committee Reports

Planning and Zoning (Councilor Mike Gale)

- Planning Commission
- Zoning Hearing Board
- Code Enforcement

Public Safety (Councilor Holly O'Mahoney)

- Police Department Report (Police Chief Robert Frazier)
- Fire Department Report (Fire Chief Ned Donkin)
- Board of Health
- Emergency Management

Communications (Councilor Jared Brennan)

- Telecommunications Advisory Board
- Barnstormers
- Seniors Groups

Recreation (Councilor Samantha Snow)

- Recreation Board
- Recycling/Trash
- School Board

Parks & Properties (Councilor Michele Endriss-Dalessio)

- Highway Department
- Ridley Park Business Association
- Ridley Park Athletic Club
- Shade Tree Committee

Public Relations (Councilor Dan Broadhurst)

- Library Board
- Historical Commission
- Historical Society
- H.A.R.B. Committee

Finance & Personnel (Council President Bob Berger)

- Finance
- Contracts
- Main Streets of Ridley Park

- CDCA
- Grants

Administration Reports

Manager's Report (William Stewart)

- Preparation for potential weekend snowstorm
- Tax & Revenue Anticipation Note funded 01/04/2016 (June 30 target payoff)
- Employee Healthcare Seminar (01/27/2016 & 02/03/2016 @ 11:30 AM)

Engineer's Report (Charles Catania, Jr. PE)

Solicitor's Report (Ernest Angelos, ESQ)

Upcoming Meetings/Events

- 01/20/2016 @ ALL DAY – Christmas Tree Collection (Borough Wide)
- 01/20/2016 @ ALL DAY – Yard Waste Collection (Borough Wide)
- 01/20/2016 @ ALL DAY – Single Stream Recycle Collection (Borough Wide)
- 01/20/2016 @ 7:30 PM – Historic Commission (BH)
- 01/23/2016 @ 8:00 PM – Barnstormers – One Act Plays
- 01/24/2016 @ 8:00 PM – Barnstormers – One Act Plays
- 01/26/2016 @ 1:00 PM – Senior Citizen's Book Club (BH)
- 01/27/2016 @ 7:00 PM – Board of Health (BH)
- 01/27/2016 @ 7:00 PM – Planning Commission (BH)
- 01/28/2016 @ 9:15 AM – H.A.R.B. Meeting (BH)
- 01/29/2016 @ 8:00 PM – Barnstormers – One Act Plays
- 01/30/2016 @ 8:00 PM – Barnstormers – One Act Plays
- 02/01/2016 @ 7:00 PM – Trash/Recycling Committee (BH)
- 02/02/2015 @ 7:00 PM – Council Workshop Meeting (BH)

Public Comment

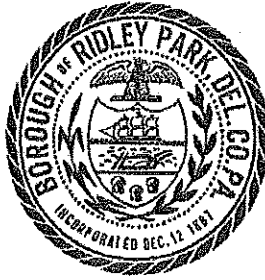
Action Items

- Motion: to approve the accounts payable from the period beginning 12/15/2015 through 12/31/2015 in the amount of \$378,074.91.

Old Business

New Business

Adjourn



**Borough of Ridley Park
Council Regular Meeting
January 19, 2016**

Welcome

The Ridley Park Borough Council met in Regular Session on the above date in Council Chambers of Ridley Park Borough Hall with President Bob Berger presiding. The meeting was called to order at 7:00 PM.

Pledge of Allegiance

Mayor Eberle led reciting of the Pledge of Allegiance.

Roll Call

Junior Councilor Adam Adelsburg - Absent
Councilor Jared Brennan - Present
Councilor Dan Broadhurst - Present
Councilor Michele Endriss-Dalessio - Present
Councilor Mike Gale - Present
Councilor Holly O'Mahoney - Present
Councilor Samantha Snow - Present
Mayor Hank Eberle - Present
Council President Bob Berger - Present

Presentations

County Councilman David White recognized the Ridley Park Athletic Association - 2015 Delco Football – Midget Division Championship team. Each coach and player received a certificate from Delaware County Council congratulating the team. A Certificate of Accomplishment, signed by the Mayor and Council President, was also issued to each coach and player.

Councilor Holly O'Mahoney recognized Ned Donkin for his 40+ years of service as a member of the Ridley Park Fire Department, especially for serving as Fire Chief for the past 10+ years. Mr. Donkin stepped down as Fire Chief effective December 31, 2015. Mr. Donkin was presented with a hand painted pilsner glass decorated in a fire department theme. He thanked all members of Council, as well as the employees of the Borough, for their support throughout the years.

Approval of Previous Minutes

- Motion: to approve the minutes for the Community Development Block Grant Hearing held December 15, 2015. The motion was made Ms. O'Mahoney and seconded by Mr. Broadhurst. With no questions or comments from Council, the motion passed unanimously.
- Motion: to approve the minutes for the Council Regular Meeting held December 15, 2015. The motion was made Mr. Brennan and seconded by Ms. Snow. With no questions or comments from Council, the motion passed unanimously.
- Motion: to approve the minutes for the Council Special Meeting – 2016 Budget Approval held December 29, 2015. The motion was made Mr. Broadhurst and seconded by Ms. Endriss-Dalessio. With no questions or comments from Council, the motion passed unanimously.

Mayor's Report (Honorable Hank Eberle)

Mayor Eberle delivered his 19th Annual State of the Borough Address, which highlighted the following:

- Personnel changes – William Stewart became the new Borough Manager effective June 2015; Robert Frazier was appointed Chief of Police in December 2015; and Ned Donkin stepped down as Fire Chief effective December 31, 2015, seconded by Michael Eckenrode
- New Council Members – Michael Gale and Jared Brennan joined Borough Council in January 2016 along with incumbent Holly O'Mahoney
- Contract Negotiations – Council successfully negotiated new 4-year contracts with the FOP Lodge 27 (Police Department) and Teamsters Local 612 (Public Works and Administrative staff)
- MSW, Recycling and Yard Waste – Council negotiated a 2-year contract for MSW, recycling and yard waste contract which resulted in increased services (winter yard waste collection) at a reduced cost (\$28,000 over the 2-year term)
- No Tax Increase – Council's 2016 Budget reflects a zero increase in taxes
- Emergency Services – Ridley Park is blessed with a strong police and fire services. Both departments sponsor events such as Fire Awareness Week and the Citizen's Police Academy
- Community Events and Activities – Activities such as the Borough sponsored Independence Day Fireworks and Victorian Fair; Main Streets sponsored Farmer's Market and Fall Festival; Business District's sponsored Easter Egg Hunt, Halloween Parade and Santa Comes to Town; Barnstormer's productions; Ridley Athletic Association's sponsored sports; Ridley Park Libraries sponsored

book clubs; and Senior Group events make Ridley Park a great place to live (or visit)

- Public Works Department – provided an overview of the duties and responsibilities of the highway department
- Upcoming projects – replacement of the Sellers Avenue bridge over Amtrak is scheduled to begin sometime in 2016
- Goals – improvements to the Downtown Business District

The motion was made Mr. Brennan and seconded by Ms. O'Mahoney. With no questions or comments from Council, the motion passed unanimously.

Committee Reports

Planning and Zoning (Councilor Mike Gale)

Mr. Gale attended the PSAB sponsored Newly Elected Municipal Officials workshop January 15 & 16, 2016 and has shared the reference materials with other members of Council

Mr. Gale presented an overview of Code Enforcement activities performed in December 2015. Code Enforcement is beginning the two-year cycle for rental inspections, which is required for all rental properties.

Mr. Gale advised that the next meeting of the Planning Commission is January 27, 2016.

Mr. Gale advised there is no new business in front of the Zoning Hearing Board.

Motion to accept the Planning and Zoning report was made Ms. Snow and seconded by Mr. Broadhurst. With no questions or comments from Council, the motion passed unanimously.

Public Safety (Councilor Holly O'Mahoney)

Fire Department – Report for the month of December 2015 was delivered by Chief Donkin and a copy is attached.

Police Department - Report for the month of December 2015 was delivered by Chief Frazier and a copy is attached. Chief Frazier advised that a social media page is currently being developed and planning for the Citizen's Police Academy continues. Chief Frazier provided a summary of service for 2015.

Ms. O'Mahoney advised that the Board of Health met this past month. January is Blood Donor Month and flu shots are still available at either your local pharmacy or health care provider.

A motion to accept the Public Safety Report was made by Ms. Endris-Delisso and seconded by Mr. Broadhurst. With no questions or comments from Council, the motion passed unanimously.

Communications (Councilor Jared Brennan)

Mr. Brennan advised that the Telecommunications Advisory Board met on January 12, 2016. The Board recommended the replacement of audio equipment in the Community Room, which would include: speakers with stand; microphone with stand; and a laminated podium. A motion to purchase this equipment at cost of \$552.95 from DJ Sound & Lighting will be made at February's meeting.

Mr. Brennan advised that Barnstormers is preparing for a February production that includes a murder mystery play with audience interaction. Barnstormers thanked the Borough for their financial support and pledged assistance by volunteering for upcoming community events.

Mr. Brennan is in the process of contacting the Senior Groups and will provide a detailed report of their activities for the February meeting.

A motion to accept the Communications Report was made by Mr. Broadhurst and seconded by Ms. Snow. With no questions or comments from Council, the motion passed unanimously.

Recreation (Councilor Samantha Snow)

Ms. Snow reported that the new MSW/Recycling/Yard Waste contract started on January 4, 2016. The new contract included yard waste collection during the winter months. Also, residents are reminded that cardboard is recyclable and will significantly add to the Borough's yearly tonnage. Any questions about the MSW/Recycling/Yard Waste contract should be directed to Borough Hall.

A motion to accept the Recreation Report was made by Mr. Brennan and seconded by Ms. Snow. With no questions or comments from Council, the motion passed unanimously.

Parks & Properties (Councilor Michele Endriss-Dalessio)

Ms. Endriss-Dalessio reported that the Shade Tree Commission met to reorganize. Shade Tree Commission is developing a plan to inventory trees and address hazardous trees.

Ms. Endriss-Dalessio reported that the Ridley Park Business Association is planning the Easter Egg Hunt in March.

Ms. Endriss-Dalessio reported that the Ridley Park Athletic Club has completed football/cheerleading season.

Ms. Endriss-Dalessio reported that the Public Works Department is preparing for the winter storm event predicted to occur this upcoming weekend. Delivery of the new dump is expected before the weekend storm.

A motion to accept the Parks & Properties Report was made by Mr. Broadhurst and seconded by Mr. Brennan. Mr. Gale questioned Tim Devaney's membership on the Shade Tree Commission. Ms. Endriss-Dalessio advised that Mr. Devaney's original term expired in December 2012. Mr. Devaney was asked to fill an unexpired term for a period of three years, which expired December 2015 and was not reappointed. With no other questions or comments from Council, the motion passed unanimously.

Public Relations (Councilor Dan Broadhurst)

Mr. Broadhurst reported that H.A.R.B. is scheduled to meeting next week.

Mr. Broadhurst thanked Maureen Moore for volunteering to serve on the Historic Commission. Additional volunteers are needed to fill vacancies on this commission.

Mr. Broadhurst delivered the Library Report for December 2015 as prepared by Mary Alice Walsh, Library Director.

A motion to accept the Public Relations Report was made by Mr. Brennan and seconded by Ms. O'Mahoney. With no questions or comments from Council, the motion passed unanimously.

Finance & Personnel (Council President Bob Berger)

President Berger reported that accounts payable from the period beginning 12/15/2015 through 12/31/2015 in the amount of \$378,074.91, with \$282,068.50 representing the quarterly payment to CDCA.

President Berger advised that the next meeting of Main Streets of Ridley Park would be on January 26, 2016 at Casey's of Ridley Park to plan upcoming events.

President Berger advised that January CDCA Meeting focused on infrastructure improvements to reduce EDU counts, which significantly impacts the sewer rental fees paid by our residents.

President Berger advised that updates about grants would be shared as opportunities are advertised and submissions by Ridley Park are prepared.

A motion to accept the Public Relations Report was made by Mr. Broadhurst and seconded by Ms. O'Mahoney. Mr. Brennan asked if Capital Reserve money was

transferred to the General Fund to cover end of the year expenses. Manager Stewart advised that on 12/31/2015, a transfer of \$100,000.00 was made from the Capital Reserve to the General Account to satisfy payment of the 2015 Tax & Revenue Anticipation Note (TRAN), which was \$512,000.00. Revenue will be returned to the Capital Reserve after the 2016 TRAN is funded. Mr. Gale recommended that in the future, Council should pass a resolution prior to making the transfer. With no other questions or comments from Council, the motion passed unanimously.

Administration Reports

Manager's Report (William Stewart)

Manager Stewart reported on the following topics:

- Preparation for potential weekend snowstorm
- Tax & Revenue Anticipation Note funded 01/04/2016 (June 30 target payoff)
- Employee Healthcare Seminar (01/27/2016 & 02/03/2016 @ 11:30 AM)

Engineer's Report (Charles Catania, Jr. PE)

Engineer Catania reported on the following topics:

- Hillside Road Project – begin right-of-way review process
- Ridley Park Lake Dam – preparing emergency action plan for submittal to PennDOT

Solicitor's Report (Ernest Angelos, ESQ)

Solicitor Angelos had nothing to report for this evening.

Upcoming Meetings/Events

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- 01/20/2016 @ ALL DAY – Yard Waste Collection (Borough Wide)
- 01/20/2016 @ ALL DAY – Single Stream Recycle Collection (Borough Wide)
- 01/20/2016 @ 7:30 PM – Historic Commission (BH)
- 01/21/2016 @ 7:00 PM – Civil Service Commission Meeting (BH)
- 01/23/2016 @ 8:00 PM – Barnstormers – One Act Plays
- 01/24/2016 @ 8:00 PM – Barnstormers – One Act Plays
- 01/26/2016 @ 1:00 PM – Senior Citizen's Book Club (BH)
- 01/27/2016 @ 7:00 PM – Board of Health (BH)
- 01/27/2016 @ 7:00 PM – Planning Commission (BH)
- 01/28/2016 @ 9:15 AM – H.A.R.B. Meeting (BH)
- 01/29/2016 @ 8:00 PM – Barnstormers – One Act Plays
- 01/30/2016 @ 8:00 PM – Barnstormers – One Act Plays

- 02/01/2016 @ 7:00 PM – Trash/Recycling Committee (BH)
- 02/02/2015 @ 7:00 PM – Council Workshop Meeting (BH)

Public Comment

Maripat King, 309 Johnson Avenue

Ms. King expressed dissatisfaction with the trash and recycling pick-up in early January. Ms. Snow advised that some operational issues did exist, but our vendor has worked to improve efficiencies. Manager Stewart advised that an email line dedicated to Ridley Park has been set-up with Suburban so that written reports of any issues can be logged. Ms. King asked why trash at the churches has not been picked up. Manager Stewart advised that the Borough previous vendor pick-up up church was as a courtesy and he will contact Suburban to extend the same.

Sandy Hess, 317 Burke Avenue

Ms. Hess asked if the Borough was able to recognize the best decorated houses in Ridley Park over the Christmas holiday. Mayor Eberle advised that unfortunately, the Borough was not able to develop a system to fairly judge the best decorated house. Mr. Brennan suggested that next year; the residents should be required to register in advance if the homeowner wanted to participate.

Ms. Hess requested consideration for paving work to be completed along Hinkson Blvd, from Chester Pike to Hinkley Avenue. Engineer Catania advised that the location would be added to the CDBG application.

Andy Furman, 419 Pomeroy Street

Mr. Furman asked the following questions:

- Did President Berger know about the transfer of money from the Capital Reserve Account prior to tonight's meeting? President Berger advised he was made aware at the time (or shortly after) the time the decision was made by Manager Stewart.
- Why did President Berger appoint only Republican Councilors to oversee the Finance Committee? President Berger responded that all Councilors have an input of how the Borough is governed regardless of which committee they serve. Council works diligently to govern as transparently as possible.

Paul Mattus, 106 Poplar Walk

Mr. Mattus asked the following questions:

- Did the vote for the 2016 Budget pass unanimously? President Berger responded yes.
- Are there processes in place to reopen the budget after reorganization? President Berger responded yes.
- Has anyone currently on Council proposed an alternate budget? President Berger responded not to his knowledge.

Action Items

- Motion: to approve the accounts payable from the period beginning 12/15/2015 through 12/31/2015 in the amount of \$378,074.91. A motion to approve was made by Mr. Broadhurst and seconded by Mr. Brennan. With no questions or comments from Council, the motion passed unanimously.

Old Business

Mr. Gale advised that action was taken at the January Reorganization Meeting to approve the appointments of Citizen Committees as a group (as opposed to individual appointments). Mr. Gale believes that Council should have taken action to approve on an individual basis. Solicitor Angelos will research past practice and will report back accordingly.

New Business

Mr. Brennan advised residents that PECO recently issued a letter regarding maintenance tree trimming (around wires) being performed by their subcontractor ASPLUNDH.

President Berger wished a very speedy recover (and return to work soon) to Charlotte Heimbacher.

Adjourn

A motion to adjourn was made by Mr. Brennan and seconded by Ms. Snow. Motion passed unanimously. Meeting was adjourned at 9:00 PM.

Respectfully submitted by:
William Stewart
Borough Manager
02/16/2016