



## **Borough of Ridley Park Council Regular Meeting December 15, 2015**

### **Welcome**

The Ridley Park Borough Council met in Regular Session on the above date in Council Chambers of Ridley Park Borough Hall with President Bob Berger presiding. The meeting was called to order at 7:05 PM (immediately following the Community Development Block Grant Hearing).

### **Roll Call**

Junior Councilor Adam Adelsburg - Present  
Councilor Dan Broadhurst - Present  
Councilor Michele Endriss-Dalessio - Present  
Councilor Jim Glenn - Present  
Councilor Paul Mattus - Present  
Councilor Holly O'Mahoney - Present  
Councilor Samantha Snow - Present  
Mayor Hank Eberle - Present  
Council President Bob Berger - Present

### **Public Comment regarding Appointment of the Chief of Police**

No one from the public chose to comment.

### **Motion**

Motion: to appoint Robert Frazier as Chief of Police for the Borough of Ridley Park. The finalization of such appointment to be expressly contingent on the execution of a mutually acceptable agreement approved by all necessary parties and the solicitor within 45-days hereafter. The motion was made by Ms. O'Mahoney and seconded by Mr. Mattus. With no questions or comments from Council, the motion passed unanimously. The oath of office was administered by the Honorable Jack D. Lippart and was witnessed by Rosalie Frazier.

### **Presentation**

Recognition of Ridley Park youth (John Hosbach, Andrew Connolly, Matthew Connolly, Aiden Kiely and Declan Kiely) for their act of kindness to a neighbor. Councilor Endriss-Dalessio introduced the boys and the Mayor presented each with a certificate of appreciation.

### **Approval of Previous Meeting Minutes**

Motion to approve the minutes for the Council Regular Meeting held November 17, 2015. The motion was made by Mr. Mattus and seconded by Mr. Glenn. With no questions or comments from Council, the motion passed 6-0, with President Berger abstaining due to absence.

Motion to approve the minutes for the Council Workshop Meeting held December 1, 2015. The motion was made by Mr. Mattus and seconded by Mr. Glenn. With no questions or comments from Council, the motion passed unanimously.

### **Mayor's Report (Honorable Hank Eberle)**

Mayor Eberle provided an update on recognition of homes decorated for the holiday season. The Mayor requested additional input from the Councilors and will report further at the next Regular Meeting scheduled in January 2016.

Mayor Eberle commended the Ridley Park Business Association for organizing the Santa Clause Comes to Town event on December 6, 2015.

Mayor Eberle thanked the FOP Lodge 27 along with Corporal Jimmy Nasella and Officer Marc Hanley for donating trees to those residents experiencing financial difficulty during the holiday season.

Mayor Eberle expressed his desire to bring back the following holiday events: house tours; caroling; tree lighting ceremony; and an employee/volunteer holiday gathering.

Mayor Eberle concluded his report by reading the poem *Twas the Night Before Christmas* by Clement Clarke Moore.

A motion to accept the Mayor's Report was made by Mr. Mattus and seconded by Mr. Glenn. With no questions or comments from Council, the motion passed unanimously.

### **Committee Reports**

#### **Finance/Personnel (Councilor Paul Mattus)**

Mr. Mattus congratulated Corporal Frazier on his appointment as Chief of Police.

Mr. Mattus thanked the Borough Engineer for presenting the 2016 Community Development Block Grant projects and action was taken by Council earlier this evening to approve the preparation of an application to the County.

Mr. Mattus advised that Council would take action to approve the accounts payable from the period beginning November 17, 2015 through December 14, 2015 in the amount of \$94,111.42.

Mr. Mattus advised that the Borough is finalizing the negotiations on the contracts for both our uniformed personnel (FOP Lodge 27) and non-uniformed employees (Teamsters Local 312). Action is expected at the December 29, 2015 – Special Meeting to ratify these contracts.

Mr. Mattus advised that the adoption of the 2016 Budget is expected at the December 29, 2015 – Special Meeting.

A motion to accept the Finance/Personnel Report was made by Mr. Glen and seconded by Ms. Endriss-Dalessio. With no questions or comments from Council, the motion passed unanimously.

#### **Public Safety (Councilor Holly O'Mahoney)**

Police Department - Report for the month of November 2015 was delivered by Chief Frazier and a copy is attached. Chief Frazier advised residents to be cautious about having packages delivered to the home when no one is available to receive them. Also, individuals that are selling goods to a stranger should find a safe place to make the exchange. Chief Frazier recommended the police station parking lot as a good location because of the video surveillance.

The Board of Health met in early December and reminded residents that it is not too late to get a flu shot.

A motion to accept the Public Safety Report was made by Mr. Mattus and seconded by Mr. Glenn. Mr. Glenn noted that December would be Ned Donkin's last month as Fire Chief. Ms. O'Mahoney advised that Council would invite Mr. Donkin to the January meeting to be recognized. With no other questions or comments from Council, the motion passed unanimously.

#### **Parks & Properties (Councilor Jim Glenn)**

Mr. Glenn reported that the Shade Tree Commission was scheduled to meet on December 14, 2015, but did not have a quorum to conduct any business.

Mr. Glenn reported that 101 Ward Street would need to discuss the plans to add a second floor apartment with both H.A.R.B. and Zoning.

Mr. Glenn provided an overview of Code Enforcement activities for November 2015. Commonwealth Code Enforcement recommends that any resident interested in the installation of solar panels to contact the Borough to discuss details about permit requirements; which may include: electrical permits, replacement of roof materials and a structural roof inspection by an professional engineer. Also, Commonwealth reminded all residents that carbon monoxide detectors are required in the basement area near the heating furnace.

Mr. Glenn advised that Highway Department is wrapping-up leaf and preparing for snow removal. The new dump truck is in the process of being assembled and should be ready for delivery in late December/early January.

With this being Mr. Glenn's last (Regular) meeting as a Councilor, he expressed this appreciation for everyone's support.

A motion to accept the Parks & Properties Report was made by Mr. Mattus and seconded by Ms. O'Mahoney. With no questions or comments from Council, the motion passed unanimously.

#### **Community Resources (Councilor Samantha Snow)**

Ms. Snow reported that Christmas tree collection would occur during the first three Wednesday's in January. From January through March 2016, yard waste will be collected on the third Wednesday. There are no changes in the normal trash collection schedule as a result of the new collection contracts.

Ms. Snow advised that two vacancies exist on the Recreation Board. Volunteers are encouraged to submit a letter of interest to the Borough.

The Library Report, submitted by Mary Alice Walsh (Library Director), was read into the record and a copy is attached which outlines upcoming events sponsored by the Ridley Park Library.

A motion to accept the Community Resources Report was made by Mr. Mattus and seconded by Mr. Glenn. With no questions or comments from Council, the motion passed unanimously.

#### **Communications (Councilor Michele Endriss-Dalessio)**

Ms. Endriss-Dalessio reported that the Ridley Park Athletic Club - Midget Team won the Delco League Championship. The team will be invited to our Regular Council Meeting in January 2016 to be recognized.

Ms. Endriss-Dalessio reported that the Barnstormers group is preparing for the production of "Better of Dead" which will be starting in February.

Ms. Endriss-Dalessio reported that the "Santa Comes to Town" event, sponsored by the Business Association on December 6, 2015 was a huge success. The weather was favorable and the bike raffle was well received. The fire department also announced the winner of their \$500 Visa gift card raffle.

A motion to accept the Communications Report was made by Mr. Mattus and seconded by Mr. Glenn. With no questions or comments from Council, the motion passed unanimously.

### **Public Relations (Councilor Dan Broadhurst)**

Mr. Broadhurst reported that the Ridley School Board met on December 7, 2015. Mr. Broadhurst gave an overview of the discussion at the meeting.

Mr. Broadhurst is working on a project with the Historical Society to rehabilitate the crossing guard gazebo on Chester Pike. More information about this project will be shared in the coming months.

Mr. Broadhurst is working to revitalize the Historical Commission. He received a letter of interest from Maureen Moore and is seeking additional volunteers to reestablish the Commission.

A motion to accept the Public Relations Report was made by Mr. Mattus and seconded by Mr. Glenn. With no questions or comments from Council, the motion passed unanimously.

### **Planning and Zoning (Council President Bob Berger)**

President Berger advised that the Planning Commission met on November 18, 2015 to discuss issues for the general good of the Borough. No meeting is scheduled for December 2015.

President Berger advised that the Zoning Hearing has no pending requests.

President Berger announced that the "Welcome to Ridley Park" sign, donated by Main Streets of Ridley Park, was recently installed adjacent to the entrance to the Ridley Park Swim Club (N. Swarthmore Avenue at Hancock Street).

President Berger advised that the December CDCA Meeting continued to discuss infrastructure improvements to reduce EDU counts, which significantly impacts the sewer rental fees paid by our residents.

A motion to accept the Planning and Zoning Report was made by Mr. Mattus and seconded by Mr. Glenn. With no questions or comments from Council, the motion passed unanimously.

### **Administration Reports**

#### **Manager's Report (William Stewart)**

Manager Stewart reported that development of the 2016 Budget is 98% complete. The 2016 Budget will be finalized upon the approval of the labor contracts with the FOP Lodge 27 (Police Department) and the Teamsters Local 312 (Non-Uniformed Employees).

Manager Stewart reported that a meeting with M&T Bank resulted in consolidation of some dormant accounts; set-up of online account access; and the submittal of an initial application for the 2016 Tax & Revenue Anticipation Note (TRAN). The 2016 TRAN will be set-up for repayment by the end of June 2016.

Manager Stewart reported that the proposed tax millage, trash fee and sewer fee would be submitted to the Solicitor this week and advertised for adoption on December 29, 2015.

#### **Engineer's Report (Charles Catania, Jr. PE)**

Mr. Catania delivered the Engineer's Report dated December 15, 2015 and a copy is attached.

Mr. Catania highlighted the following:

- Ridley Park Lake Dam – annual report was completed.
- Sellers Avenue Sewer Backup – Catania is recommending to relocate the manhole to allow for inspection and maintenance. The manhole change will require a permit to be filed with PennDOT. Action to approve will be taken at this meeting.
- 307 West Sellers – Catania is recommending the release of Escrow Release #1 in the amount of \$40,669.70. Action to approve will be taken at this meeting. Avenue)

#### **Solicitor's Report (Ernest Angelos, ESQ)**

Solicitor Angelos briefed Council as to the reasons for changing the "Flood Damage Prevention" ordinance. Council is scheduled to take action on the change this evening.

### **Upcoming Meetings/Events**

- 12/16/2015 @ 7:00 AM – Yard Waste Collection (Borough Wide)

- ~~12/16/2015 @ 7:00 PM – Planning Commission (BH) Meeting Cancelled~~
- 12/17/2015 @ 7:00 PM – H.A.R.B. (BH)
- 12/22/2015 @ 1:00 PM – Senior Citizen’s Book Club (BH)
- 12/29/2015 @ 6:00 PM – Special Meeting – 2016 Budget
- 01/04/2016 @ 6:00 PM – Council Reorganization Meeting (BH)

### **Public Comment**

#### **Mary McFall Hopper, 400 Pomeroy Street**

Ms. Hopper wanted to publically thank both Mr. Glenn and Mr. Mattus for their service on Borough Council.

#### **Andy Furman, 419 Pomeroy Street**

Mr. Furman asked the following questions about the 2016 Preliminary Budget:

- Why is the Capital Reserve for 2016 set at \$0? Manager Stewart advised that no money would be set-aside in 2016 for Capital Improvements. The balance at the end of 2015 would be approximately \$345,400.
- What is the anticipated surplus/deficit for the end of 2015? Manager Stewart advised that the anticipated surplus would be close to zero (less than \$50,000).
- Why is no money budgeted for Hillside Road? President Berger advised the construction will not occur until 2017, but if construction begins in 2016 monies funding could be drawn from the Capital Improvements fund.

### **Motions**

Mr. Glenn read the following motions:

- Motion: to approve the accounts payable from the period beginning 11/17/2015 through 12/14/2015 in the amount of \$94,111.42. The motion was made Mr. Mattus and seconded by Ms. O’Mahoney. With no questions or comments from Council, the motion passed unanimously.
- Motion: to approve Ordinance 3-2015 to amend Chapter 109 - “Flood Damage Prevention”. Specifically, this ordinance will amend Section 5.02 – Elevation and Floodproofing to reduce the size limit of the floor area for Accessory Structures from 600 square feet to 200 square feet to comply with Federal mandates (advertised DCT - 12/09/2015). The motion was made Mr. Glenn and seconded by Mr. Mattus. With no questions or comments from Council, the motion passed unanimously.
- Motion: to approve the 2015 Rules & Regulations for the Civil Service Commission. The motion was made Ms. O’Mahoney and seconded by Ms.

Endriss-Delissio. With no questions or comments from Council, the motion passed unanimously.

- Motion: to approve a Resolution to authorize the Borough Manager to execute for and in behalf of Ridley Park Borough to receive funds under the PEMA Disaster Assistance Grant program. The motion was made Mr. Mattus and seconded by Ms. Snow. With no questions or comments from Council, the motion passed unanimously.
- Motion: to approve the solicitor's filing of a Writ of Summons in the Delaware County Court of Common Pleas naming Secure Watch24, LLC and Genentec, Inc. as defendants. The motion was made Mr. Berger and seconded by Mr. Mattus. With no questions or comments from Council, the motion passed unanimously.
- Motion: to approve Catania Engineering as an authorized agent for Ridley Park Borough to apply for Highway Occupancy Permits through PennDOT. The motion was made Mr. Glenn and seconded by Mr. Mattus. With no questions or comments from Council, the motion passed unanimously.
- Motion: to approve Escrow Release #1 in the amount of \$40,669.70 for the Sellers Avenue Development project (Richard Todd – 307 West Sellers Avenue). The motion was made Mr. Berger and seconded by Mr. Mattus. With no questions or comments from Council, the motion passed unanimously.
- Motion: to approve 2016 Meeting Schedule. Ms. Endriss-Delissio requested that action be tabled until so that corrections can be made to the Telecommunications schedule.
- Motion: to schedule a Special Meeting for Tuesday, December 29, 2015 at 6:00 PM for the purpose of approving tax levy ordinance; trash fee ordinance; sewer fee ordinance; adoption of the 2016 Budget; approval of the Tax Anticipation Note for 2016; approval of the CBA with Ridley Park PD (FOP Lodge 27); approval of the CBA with Non-uniformed Employees (Teamsters 312); and any other business brought in front of Council for end of the year action. The motion was made Mr. Berger and seconded by Ms. Snow. With no questions or comments from Council, the motion passed unanimously.

### **Old Business**

No old business was discussed.

### **New Business**

No new business was discussed.



**Adjourn**

A motion to adjourn was made by Mr. Mattus and seconded by Mr. Glenn. Motion passed unanimously. Meeting was adjourned at 8:20 PM.

Respectfully submitted by:



William Stewart  
Borough Manager  
01/18/2016