

Pre-Application Checklist: Copy of Contract ___ Insurance Certificates/Affidavit ___

Ridley Park Mechanical Permit

105 E Ward Street

610-532-2100

Site Address _____ City _____

Type _____ Property Owner _____

Primary Contact _____ Phone _____ Email _____

Contractor _____ Address _____

Primary Contact _____ Phone _____ Email _____

Please indicate the type and quantity of equipment being installed and whether it is new or a replacement.

Type	QTY	N/R	Type	QTY	N/R	Type	QTY	N/R
Gas Furnace			Kitchen Hood			Air Handler		
Oil Furnace			Exhaust Fan			Mini Split		
Gas Boiler			ERV/HRV			Oil Tank		
Oil Boiler			RTU			Unit Heater		
Heat Pump			Chiller			Fireplace/Stove		
A/C			Refr. Compressor			Pool Heater		

Description of work:

Please check the boxes to confirm the following:

CO Alarms must be provided outside of sleeping areas _____

Existing chimneys are in good condition and adequately sized, or a liner will be provided _____

Kitchen exhaust hoods more than 400 cfm may require a fresh air intake _____

Duct leakage tests are required for any new system with components outside the thermal envelope _____

Applicant Signature _____ Date _____

Permit Fee _____ +\$4.50 Total Fee _____ Cost of Job _____

3rd Party Signature _____ Date _____

All inspection requests or code questions should be directed to Linn Architects at permits@rlinn.com or 610-566-7044 option 2.