



[Keystone Collections Group](http://KeystoneCollects.com) (KeystoneCollects.com) serves as the Earned Income Tax Collector for Ridley Park Borough.

Take advantage of Keystone's quick and easy online payment options for many taxes at [KeystoneCollects.com/pay-file](http://KeystoneCollects.com/pay-file).

If you prefer to pay by mail, refer to Keystone's [mailing addresses](#).

### **QUESTIONS?**

Visit [KeystoneCollects.com](http://KeystoneCollects.com) for answers to your frequently asked questions.

Contact Keystone Collections Group Taxpayer Services [online](#) or at (866) 539-1100.

### **EARNED INCOME TAX (Current & Delinquent)**

State law requires Pennsylvania residents with earned income, wages and/or net profits, to file an annual local earned income tax return and supply income and withholding documentation, such as a W-2. Even if you have employer withholding or are not expecting a refund, you must file an annual tax return.

#### ***If you are a Wage Earner/Salaried Employee***

Pennsylvania employers are required by law to withhold earned income tax from all employees' pay. Your employer must obtain and report certain information about your residence and your PA work location and withhold the correct amount of earned income tax.

Online filing is available at [efile.KeystoneCollects.com](http://efile.KeystoneCollects.com)

#### ***If you are Self-Employed or Employed Outside of PA***

If you are self-employed, have earnings reported on Form 1099, or work outside of PA and your employer does not withhold your earned income tax, you must report your income and pay your tax quarterly.

Report and pay quarterly estimates online at [efile.KeystoneCollects.com](http://efile.KeystoneCollects.com)

#### ***If you are an Employer***

You are required to withhold earned income tax from your employees' compensation. [Keystone's Business Portal](#) is the quickest way to report EIT withholding. You can [file your quarterly payroll withholding online](#) and [pay online](#) or by [mail](#)

#### ***Local Earned Income Tax Annual Final Return Form and Instructions***

Tax forms and filing instructions are sent to resident taxpayers annually. Tax forms and instructions are available online at [keystonecollects.com/form/annual-final-return/](http://keystonecollects.com/form/annual-final-return/)